

On-line declaration and social identification badge

Last October, the Inspectorate of Labour and Mines (“Inspection du travail et des mines” - ITM) announced the launch of the electronic platform called “e-Détachement” and the obligation for seconded employees to have a social identification badge.

In early January, the ITM created the dedicated website platform <https://guichet.itm.lu/edetach/> which will be operational very soon.

It concerns all employees, regardless of their sector of activity (construction, finance, services, industry, IT, etc.), seconded by any foreign employer to Luxembourg and in principle regardless of the duration of the service provision.

✓ **Secondments declaration via the platform “e-Détachement”**

The new on-line tool will facilitate the administrative formalities for the employers sending staff to Luxembourg.

The foreign employer seconding staff (or any other person mandated by him for this purpose) will have to create an account on the platform and communicate the data for identification purposes (company name, head office address, contact details of the head of the company, etc.). This data will be stored on the user account.

Thereafter, it is only necessary to proceed with the declaration of the seconded employees, the place and the duration of the service provision in Luxembourg.

This new tool should also enable the registrant to post social documents in relation to the secondments (prior declaration certificate issued by the Ministry of Small and Medium-Sized Businesses and Tourism (Ministère des Classes Moyennes et du Tourisme), A1 certificate evidencing the social security coverage in the employees’ home country, etc.).

As is currently the case, the secondment declaration has to be established at the latest the first day of the beginning of the activity in Luxembourg.

✓ **Ordering the social identification badge**

After completion of the secondment declaration, the registrant has to confirm the order of the social identification badge for the employee(s) concerned.



The badges can be collected at one of the three ITM agencies (Luxembourg, Diekirch or Esch-sur-Alzette) depending on the secondment place, upon presentation of the order confirmation by the person designated by the employer.

The employee must keep the badge with him/her at all times. In case of control, the ITM will be able to access the information provided by the employer at the time of the on-line declaration by scanning the barcode on the badge.

The social identification badge is unique to the employee and will therefore be issued only once. In case of a new secondment of the same employee, the data on the badge will be updated automatically after the on-line declaration of the new secondment.

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